

City of Fairview  
Parks and Recreation Advisory Committee  
Meeting Minutes  
September 22nd, 2016

**PRESENT:**

Darren Riordan, Chair  
Steven Marker, Vice Chair  
Steve Kaufman  
Bob Dolphin  
Councilor Tamie Arnold

**ABSENT:**

Ray Hansen  
Lauri Kreamier

**STAFF:**

Peter Armans, Engineering Associate

**OTHER ATTENDEES:**

Brian Cooper (as member of the public)  
Katherine Ashford

**1. CALL TO ORDER/ROLL CALL**

Chair Riordan called the meeting to order at 6:10 PM.

**2. REVIEW AND ADOPT MINUTES**

The minutes from the 28<sup>th</sup> of July 2016 meeting were tabled and reviewed. Kaufman moved to approve the minutes as submitted, Riordan seconded it, and minutes were approved by consensus.

**3. STAFF UPDATES**

*West Salish Pond:* Armans updated PRAC that the fishing rules signs have been shipped and are expected for delivery next week and will be installed the following week. Additional warning signs for parking will be installed next to the gates on Glisan directing people to park at the designated parking areas and times. No shared parking agreement was found with Target. PRAC members recommended the City should pursue a shared parking agreement with Target.

Marker mentioned that he communicated with the City to express the pressing need for the City Police to continue to regularly patrol Salish Ponds to insure no transients are setting up within the Park. Riordan also mentioned that COPP regularly monitors the Park and report any issues.

Armans reported to PRAC that the budgetary cost to install CXT bathrooms (2 attached bathrooms with a ranger station) with provided utilities is \$100k if relocated next to the school entrance. To install a bathroom in the current location, utilities (sewer, water & electric) will have to be extended for approximately 1,100 LF for an additional budgetary cost of \$100k (\$200k total).

*Lakeshore Park:* Armans informed PRAC that the City applied for and obtained a DSL permit to perform the bank stabilization work. DSL directed the City to apply for an Army Corps permit. A General Authorization with the Corps was applied for and currently the Corps is requiring the City to perform an archeological study. The City received a quote from an archeologist to perform the

initial study for a fee of \$8,600. If the initial study has archeological sensitive findings, the project will be delayed and additional archeological work and costs will have to be spent before the Bank Stabilization project is constructed. Based on the anticipated schedule and assuming there are no archeological findings, the project start date will remain as beginning of January.

*Recreational Plan & Parks Master Plan:* Kathrine Ashford introduced herself as in contract with the City for 8 months to assess and draft the 3 cities recreational program and the Parks Master Plan. Ashford wrote a grant to help fund the assembly of the Parks Master Plan and she would like to compile any recreation or park improvement ideas from PRAC members.

#### **4. DISCUSSION ITEMS NOT ON THE AGENDA (Public to be heard)**

None

#### **5. SALISH POND RESTOCKING PLAN**

Armans indicated that once the signs are up the City will resume the conversation with ODFW on restocking and enforcement. Kaufman mentioned that he favors the stocking to start towards the end of October following the end of Trout fishing in other locations to provide for an alternative. Marker and Kaufman discussed that it would be a good opportunity to plan for a fishing derby towards the spring. Cooper mentioned that ODFW's original stocking plan was to have a larger stocking towards the end of October as the final stocking for this calendar year. Cooper also mentioned that a stocking will have to be completed in order for the City and PRAC to understand the dynamics of public activities following a stocking. Kaufman, Riordan and Dolphin concurred with Cooper and added that they desire for the stocking to be unannounced and that we should discuss with ODFW to possibly use Salish as an overstock dumping location for the remainder of the winter.

#### **6. LAKESHORE PARK IMPROVEMENTS UPDATE**

Armans reported that the next step would be to solicit for park shelter and tables quotes. The City met with the College of Construction's director and the plan remains to start in January.

Marker thanked all the members of the committee that attended the joint meeting with the Council to help clarify the Council goals for Lakeshore Park.

Armans reported the result of the joint meeting with Council to pursue year 1 improvements. The year 1 improvements are gazebos, bank stabilization, walking trail upgrade, viewing platforms and clearing. The additional parking and playground equipment will be further discussed by PRAC. Dolphin clarified that only one gazebo can be installed during year 1 due to the access restrictions.

#### **7. BAT BOXES**

Cooper reported that he is working with a group that will be fabricating and donating bat boxes for installation at Lakeshore Park and Salish Ponds. He added that the Heslin House contact is interested in installing 2 bat boxes. The working group consists of Friends of Fairview (for donating materials) and Reynolds school wood shop (for the fabrication of the boxes). The City will coordinate the installation.

Cooper and Armans met with ODFW. During the meeting ODFW emphasized their interest in being involved with the public educational portion. They provided sample designs and brochures summarizing the different species present in Oregon. Armans informed PRAC that bats usually live in dead trees and the bat boxes are beneficial wherever a proper natural habitat for bats is absent. Bat Boxes will have very limited maintenance related activities.

Kaufman asked if the Public Works Department owns a lift truck to install bat boxes on trees. Armans will check and report back to PRAC.

## 8. ADJOURNMENT

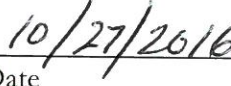
Kaufman moved to adjourn the meeting, Marker seconded it. Meeting adjourned at 6:42 PM by consensus.



Peter Armans  
Engineering Associate



Darren Riordan, Chair



Date

A complete recording of this meeting is available by contacting the City of Fairview Administration Office,  
1300 NE Village Street, Fairview, Oregon 97024 • 503.665.7929

